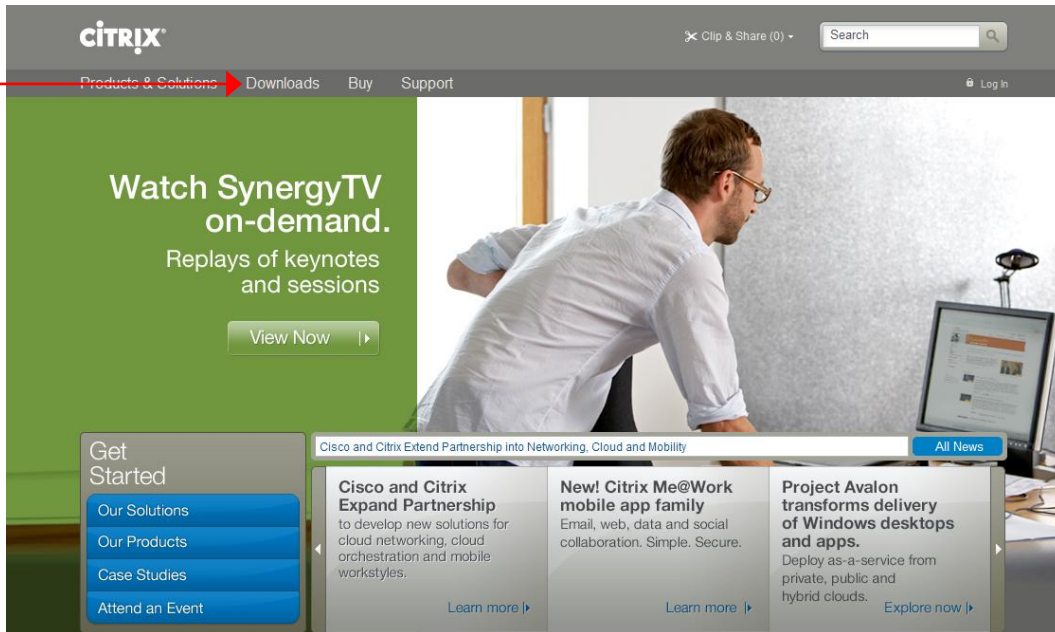
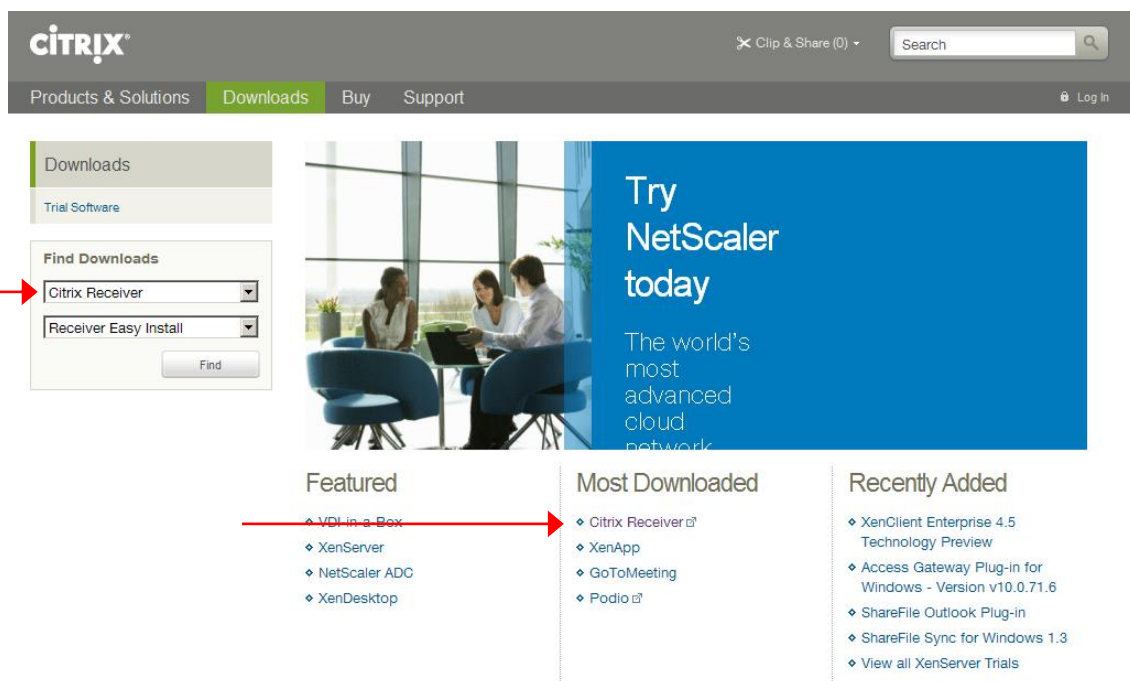


Portal Access from Home

1. Navigate to <http://citrix.com>. In the site's navigation bar click on Downloads then under the Clients column click on Citrix Receiver. On this page you will be able to download and install the Citrix client.



2. Click on Citrix Receiver under the Most Downloaded column or Select if from find downloads.



3. Select the correct receiver download by selecting the proper device.

CITRIX



Citrix Receiver

Access your apps, data and desktops from any device.

Download Receiver for Windows

Hide other devices

Desktops	Smart phones	Tablets
Linux	Android	Blackberry PlayBook
Mac	Blackberry	ChromeOS
Windows	iPhone	iPad
Windows CE	Windows Mobile	Windows 8/RT

4. Agree to the the license agreement and click continue.

CITRIX



Citrix License Agreement

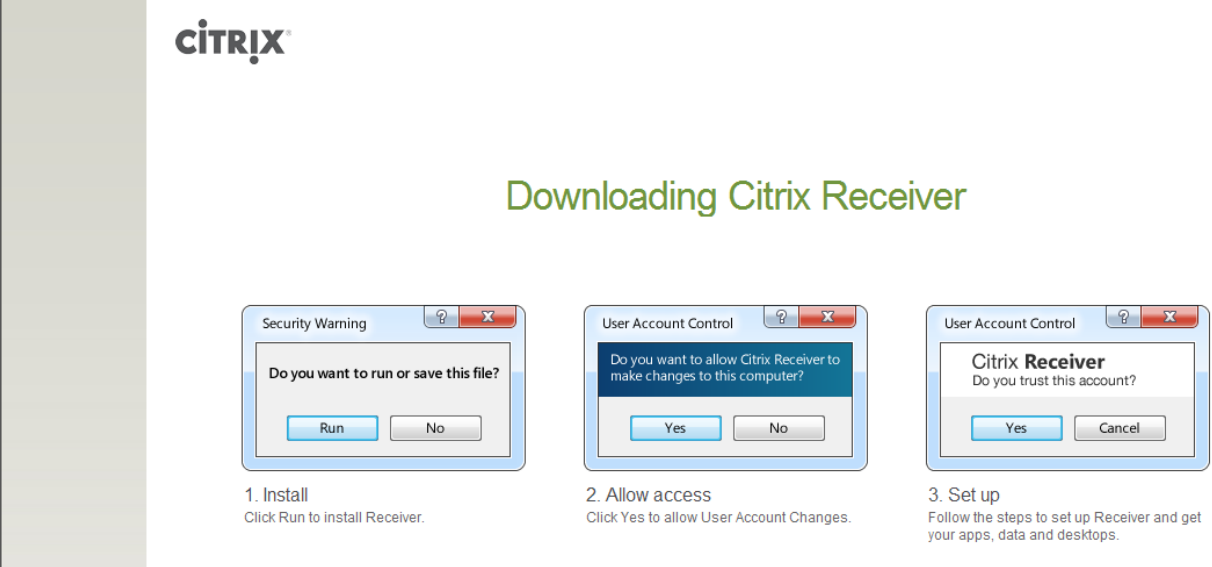
Use of this Citrix Receiver is subject to the Citrix license covering the specific edition of the Citrix product with which you will be using this component. Your use of this component is limited to use on the devices for which it was created for connection to the Citrix product(s). If your device is connected to the Internet, Citrix Receiver may, without additional notice, check for Citrix Receiver updates that are available for download and installation to your device and let you know of their availability. Only non-personal identifiable information is transmitted when this happens, except to the extent that IP Addresses may be considered personally identifiable in some jurisdictions. The use of such information, including your IP Address is governed by the Citrix Privacy Policy available on www.citrix.com. Updates will not be downloaded or installed without your consent.

Certain third-party software may be provided with this component that is subject to separate license conditions. The licenses are located in the third-party licenses file accompanying this component or in the corresponding license files available at www.citrix.com.

I agree to the terms of the Citrix License Agreement

Continue

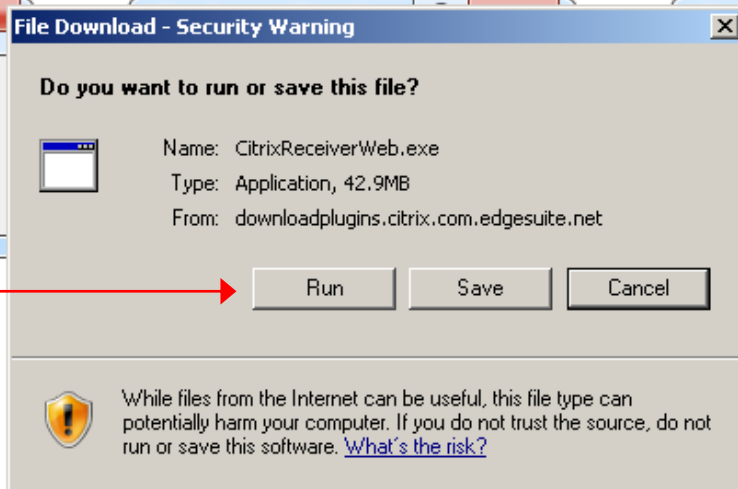
5. Download the Citrix Receiver by right clicking on the yellow prompt bar and click download file.



The screenshot shows the Citrix website with the heading "Downloading Citrix Receiver". A yellow security warning bar at the top reads: "To help protect your security, Internet Explorer blocked this site from downloading files to your computer. Click here for options...". Below the heading are three security prompts:

- 1. Install**
Security Warning: Do you want to run or save this file?
Buttons: Run, No
Instruction: Click Run to install Receiver.
- 2. Allow access**
User Account Control: Do you want to allow Citrix Receiver to make changes to this computer?
Buttons: Yes, No
Instruction: Click Yes to allow User Account Changes.
- 3. Set up**
User Account Control: Citrix Receiver. Do you trust this account?
Buttons: Yes, Cancel
Instruction: Follow the steps to set up Receiver and get your apps, data and desktops.

6. Click Run to download & install.



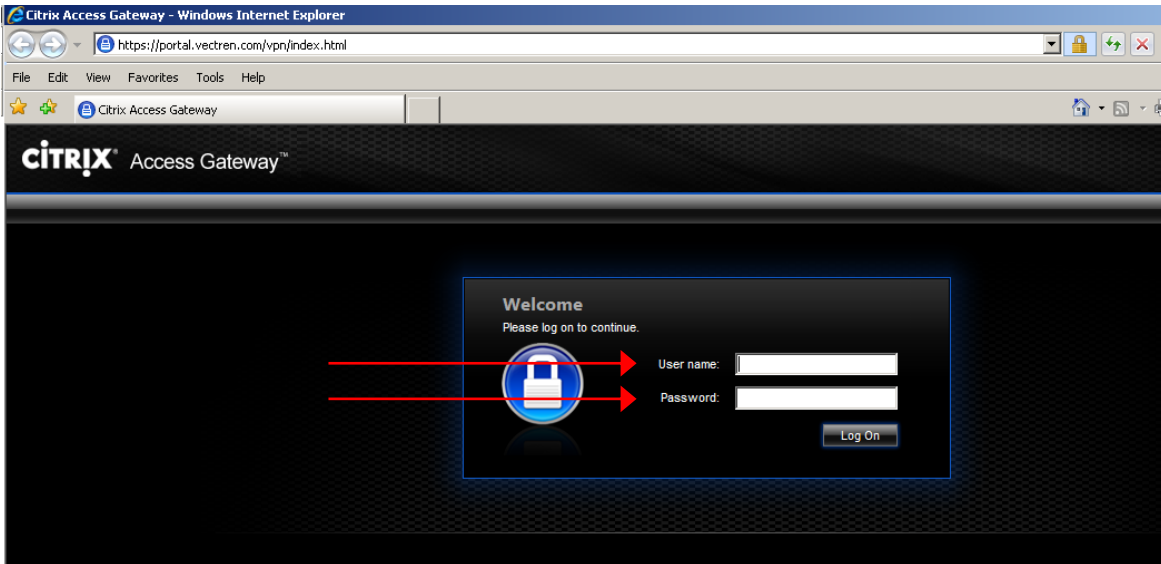
The screenshot shows a "File Download - Security Warning" dialog box. It asks "Do you want to run or save this file?". The file details are:

- Name: CitrixReceiverWeb.exe
- Type: Application, 42.9MB
- From: downloadplugins.citrix.com.edgesuite.net

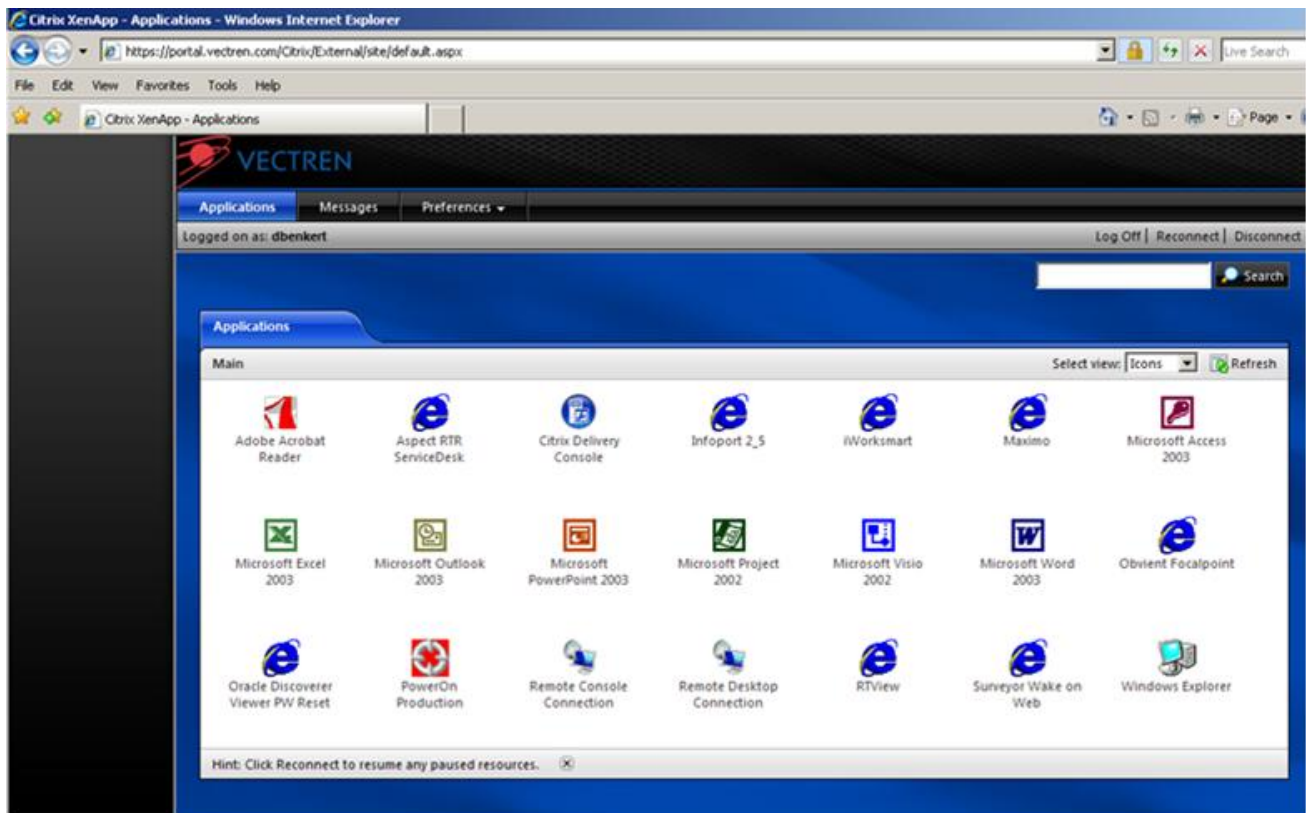
Buttons: Run, Save, Cancel. A red arrow points to the "Run" button.

Warning text: "While files from the Internet can be useful, this file type can potentially harm your computer. If you do not trust the source, do not run or save this software. [What's the risk?](#)"

7. Navigate to the Vectren portal: <https://portal.vectren.com> and enter your network user name & password. Login using your Network (computer) credentials.

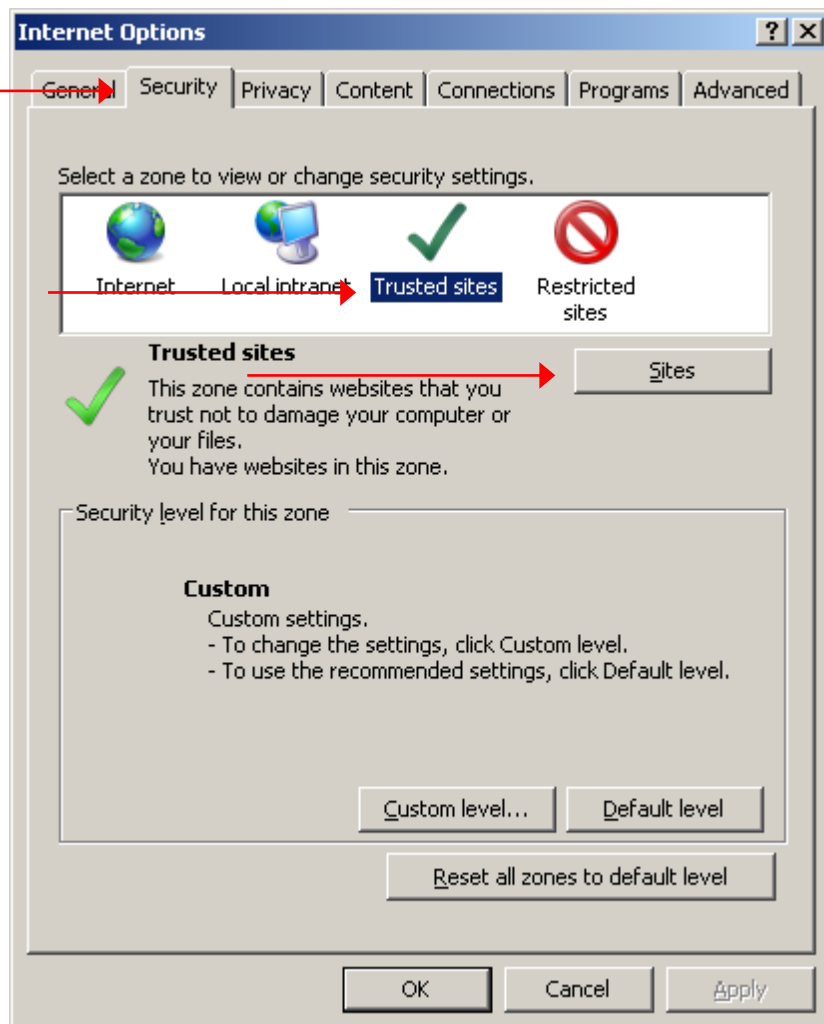


8. Once you are logged in you can now view/interact with your applications.

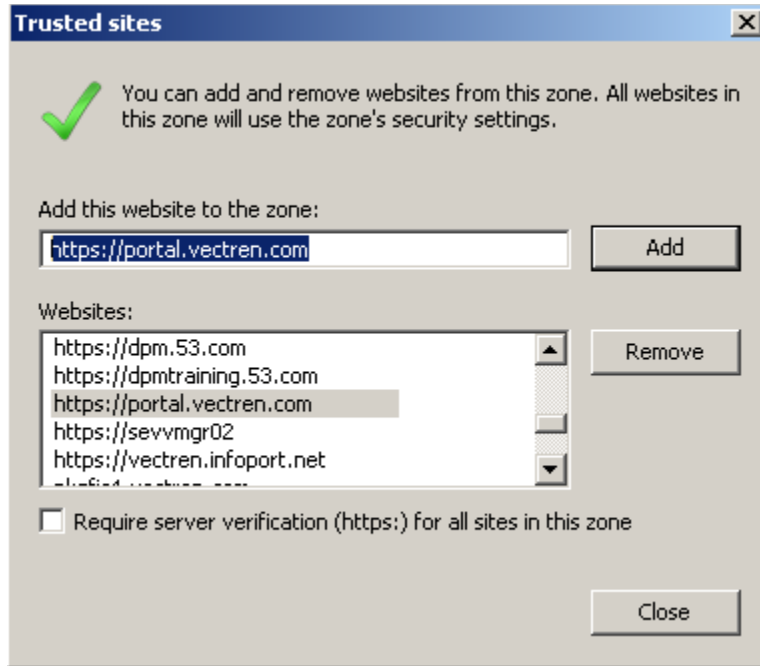


****If you get an ica file launch error you must add https://portal.vectren.com to your trusted sites by doing the below. ****

- 1) Go to Tools in our Internet Explorer Menu Bar and click on Internet options. Click on the Security Tab and trusted sites. Click on the Sites button.



- 2) Add this website to the zone: <https://portal.vectren.com>. Click on the Add button and then the close button.



- 3) Logoff the portal and log back in to open applications.