

Vectren Indiana New Residential Natural Gas & Electric Service Request Application



Please complete this application if you are applying for new Vectren Indiana residential natural gas and electric services. In order to process your request, please complete all required fields (*) and mail a copy of your completed application and any necessary documentation to: **Vectren Energy Delivery of Indiana, ATTN: New Business Service Center, P.O. Box 209, Evansville, IN 47702-0209.** You may also submit your documents via fax at **1-888-287-2770** or e-mail at **newservice@vectren.com**.

If you are constructing a new building, please include a site plan, if available, with your completed application.

Need Help?

For assistance, call **1-800-990-1930** to speak with a Vectren representative.

Important!

Before submitting your application, review the important information found on the last page.

Please consult your **professional electrical and/or plumbing contractor** to ensure the information you include on this application is accurate and all required information (*) has been provided.

APPLICANT

1. Applicant

Please note: Service will be placed in the applicant's name. Service may be transferred to a new party after active service has been established.

Applicant Name*		Point Of Contact Name*	
Are You The Property Owner?*		Contact Daytime Phone*	Contact E-mail Address
If 'No', please have the property owner call to grant authorization. <input type="checkbox"/> Yes <input type="checkbox"/> No		()	
Billing Address*		Billing City*	Billing State*
Billing Zip Code*			

SERVICE

1. Location Information

Service Address*		City*		State*	Zip Code*
				IN	
County*	Township	Nearest Major Cross Street	Subdivision	Lot Number	

2. Service Request Details

Structure Type*				Current Site Status*	
<input type="checkbox"/> House	<input type="checkbox"/> Apartment	<input type="checkbox"/> Modular Home	<input type="checkbox"/> Mobile Home	<input type="checkbox"/> Condo	<input type="checkbox"/> Garage
<input type="checkbox"/> Duplex	<input type="checkbox"/> Barn/Pole Barn	<input type="checkbox"/> Sign	<input type="checkbox"/> Other _____		<input type="checkbox"/> Preparation (Empty Lot)
				<input type="checkbox"/> Framing	<input type="checkbox"/> Enclosure
Is This Service Part Of A Multi-Unit Project?*		Natural Gas Meters Requested*		Electric Meters Requested*	
<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> 1 <input type="checkbox"/> Other _____		<input type="checkbox"/> 1 <input type="checkbox"/> Other _____	
Total Square Footage Of Heated Space*			Requested Service Installation Date* (See last page)		
			____ / ____ / ____		

3. Customer-Owned Facilities

Please indicate if any of the following apply. If you make a selection below, please locate and mark the facilities prior to installation. **It is the customer's responsibility to mark all facilities prior to service installation—Vectren is not responsible for damage to unmarked private facilities.** (Please read "Facilities" section on last page of this document before submitting your application.)

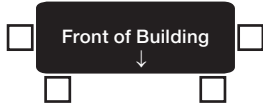
Customer-Owned Facilities* (Check all that apply)					
<input type="checkbox"/> Septic/Sewer	<input type="checkbox"/> Sewer Lateral	<input type="checkbox"/> Underground Fuel Tank	<input type="checkbox"/> Well	<input type="checkbox"/> Pet Fence	<input type="checkbox"/> Drains/Downspouts
<input type="checkbox"/> Sprinklers	<input type="checkbox"/> Private Electric	<input type="checkbox"/> Customer-Owned Cable	<input type="checkbox"/> Other _____		<input type="checkbox"/> None
Potential Surface Obstructions*			Additional Comments		
<input type="checkbox"/> Concrete	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Grass	<input type="checkbox"/> Ditches/Ravines		
<input type="checkbox"/> Shed	<input type="checkbox"/> Steep Hill	<input type="checkbox"/> Other _____	<input type="checkbox"/> None		

ELECTRIC SERVICE

1. Electrical Contractor Information

Electrician Name	Electrician Phone
	()

2. Electric Meter Location

1.	Mark Preferred Vectren Electric Meter Location*
	<p>Three items are required: (1) In the diagram at left, please mark one of the four boxes to specify the preferred location for your new Vectren electric meter; (2) Below, specify the distance (in feet) to the nearest corner of the building; and (3) Below, specify the distance (in feet) to the middle of the nearest street.</p> <p>2. Distance of Electric Meter to Nearest Corner of Building: _____ ft.</p> <p>3. Distance of Electric Meter to Middle of Street: _____ ft.</p>
Will Temporary Vectren Electric Service Be Required?*	If Temporary Service Is Required, Has Temporary Saw Service Pole Been Installed?*
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>Pole must be installed within 75' of pole top transformer or 1' from a pad mount transformer.</i>

3. Electric Service Specifications

A typical residential service is 200 amp, single phase, 120/240V.

Size*	Phase*
<input type="checkbox"/> 200 Amps <input type="checkbox"/> 400 Amps <input type="checkbox"/> Other _____	<input type="checkbox"/> 1 Phase <input type="checkbox"/> 3 Phase
Voltage*	Type*
<input type="checkbox"/> 120/240V <input type="checkbox"/> Other _____	<input type="checkbox"/> Underground <input type="checkbox"/> Overhead

4. Electric Appliances

Please select the quantity of each appliance in the adjoining columns.

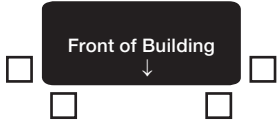
Electric Appliance Type*	1	2	3
Electric Air Conditioner (AC) <i>Provide the tonnage of each unit in the space provided.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Tonnage: _____	Tonnage: _____	Tonnage: _____
Electric Dryer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electric Furnace	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electric Generator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electric Heat Pump	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electric Range	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electric Water Heater (Storage)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electric Water Heater (Tankless)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electric Window AC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Type):	<i>Quantity:</i>		
Other (Type):	<i>Quantity:</i>		
Other (Type):	<i>Quantity:</i>		
Other (Type):	<i>Quantity:</i>		
Other (Type):	<i>Quantity:</i>		
Other (Type):	<i>Quantity:</i>		

NATURAL GAS SERVICE

1. Plumbing Contractor Information

Plumber Name	Plumber Phone
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2. Natural Gas Meter Location

Mark Preferred Vectren Natural Gas Meter Location*	
<p>In the diagram at right, please mark one of the four boxes to specify the preferred location for your new Vectren natural gas meter, and specify below the distance (in feet) to the nearest corner of the building.</p> <p>Distance of Gas Meter from Nearest Corner of Building: _____ ft.</p>	
Distance: Middle Of Street To Requested Gas Meter Location*	Additional Comments About Gas Meter Location
_____ ft.	

3. Natural Gas Pressure

Elevated pressure above Vectren Standard Gas Delivery Pressure (“Vectren Standard Pressure”) will need to be approved. Most home appliances use Vectren Standard Pressure. Please consult your plumber and/or appliance dealer to confirm pressure required to operate appliances. Vectren Standard Pressure is 7” W.C. in Daviess, Dubois, Gibson, Knox, Pike, Posey, Spencer, Vanderburgh and Warrick counties.

Gas Pressure* (Select one)		
<input type="checkbox"/> Vectren Standard Pressure	<input type="checkbox"/> 2 psig (Pounds per Square Inch Gauge)	<input type="checkbox"/> Other _____

4. Natural Gas Appliances

Please select the quantity of each appliance in the adjoining columns.

Gas Appliance Type*	1	2	3
Gas Furnace (If adding gas furnace(s), complete "Gas Furnace Type" field at bottom of page)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gas Space Heater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gas Water Heater (Storage)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gas Water Heater (Tankless)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gas Range	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gas Fireplace	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gas Generator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Type):	<i>Quantity:</i>		
Other (Type):	<i>Quantity:</i>		
Other (Type):	<i>Quantity:</i>		
Other (Type):	<i>Quantity:</i>		

Gas Furnace Type (Only complete if adding one or more natural gas furnaces)			
If adding one or more natural gas furnaces, please specify the quantity of each natural gas furnace type in the spaces provided below.			
_____ Dual Fuel Furnace	_____ Gas Furnace (Electric Ignition)	_____ High Efficiency Gas Furnace	_____ Standard Gas Furnace
_____ Gas Furnace (In Attic)	_____ Gas Furnace (In Crawlspace)	_____ Gas Furnace (On Roof)	

IMPORTANT INFORMATION

Please review the following information before submitting your application:

Formal Design Requirements

We will strive to have your new service installed within 20 business days of your initial request for service. If formal design is required, the lead time for installing gas and electric facilities may be longer. Formal design is required if one or more of the following conditions are met:

Natural Gas

- Total connected load over 550 CFH (cubic feet per hour) at standard delivery pressure (1 CFH = 1,000 BTUs)
- Total connected load over 930 CFH at 2 psig delivery pressure
- Multi metered exceeds 550 CFH
- Natural gas main extension required
- Easement/permits required
- Any service off a high pressure line (farm taps)
- Length of service over 600 feet

Electric

- Greater than 400 amps
- 3 Phase
- If it requires more than one pole to be set
- Easements/permits required
- Length of service over 200 feet

If a formal design is required: Our engineering department may contact you to discuss and/or schedule a site visit meeting to discuss the location of the meter(s), the service line route, the load sheet and easements. If an easement is required, you are responsible for providing the deed to the engineer that scheduled your site visit.

Site Ready Date

The date that your site is ready determines when construction can start. The site is ready when the following criteria have been met:

- Within 6" of final grade
- Clear path for service (approximately 10' wide)
- Meter location(s) meets code and is marked
- All private facilities are located and marked
- Inspection requirements have been met (see 'Inspection Requirements' below)

Once the site is ready, allow 3 business days for locates and 10 business days for construction to be complete. Allow 3 business days for the meter(s) to be installed.

Inspection Requirements: If you are in an area that requires an inspection (see list below), you are responsible for contacting the county or city to set up the inspection. The inspector will contact Vectren when the inspection is complete. If your area does not require a county inspection, contact Vectren at 1-800-990-1930 to have a meter(s) installed once your plumber and/or electrician have completed their work. The following Indiana counties require an inspection:

- Daviess County (Gas Only)
- Posey County (Gas and Electric)
- Spencer County (Gas and Electric)
- Vanderburgh County (Gas and Electric)
- Warrick County (Gas and Electric)

If your Requested Service Installation Date or Site Ready Date changes, please contact Vectren at 1-800-990-1930.

Facilities

Prior to service installation and/or performance of improvement request by Vectren, **You, as the property owner, are responsible for locating and marking all existing utility and septic facilities ("Facilities") at the Service Address provided above, using your state's 811 service.** Please be advised, however, that the property may contain Facilities which have not been recorded and the locations of which are not identifiable at this time. By submitting this Application, You: 1) acknowledge that You assume all risks associated with unlocatable and unmarked Facilities, even if you contacted your state's 811 service to locate and mark the Facilities; and 2) shall indemnify, defend, hold harmless and release Vectren and its respective shareholders, directors, officers, administrators, managers, employees, servants, agents successors and assigns from or against any injuries, including death, damages, fines, claims, lawsuits, penalties or expenses, including reasonable attorneys' fees, arising from Your failure to locate and mark all Facilities at the Service Address provided above. This indemnification obligation shall not apply to the extent liability is caused by the negligence or wrongdoing of Vectren.

Check Request Status Online

After we have received your application, you may check the status of your service request by completing a short online form at:
www.vectrenlivesmart.com/newservice/status.html.