

Vectren Indiana 2017 Residential Insulation & Duct Sealing Rebate Application



Thank you for participating in Vectren's Indiana Residential Insulation & Duct Sealing Rebate Program! Refer to the information below to ensure you are eligible for program rebates and your application is complete. Please retain a copy of your completed application and all invoices for your records. Visit vectren.com/SaveEnergy to apply online and view complete terms and conditions.

Need Help?

For assistance completing this application, call **1-866-240-8476** or email **SaveEnergy@vectren.com** to reach a Vectren Energy Efficiency Advisor.

What You Will Need

- A copy of the contractor invoice that contains all product and installation information (please keep the original for your records)
- Your Vectren account number from the most recent bill
- Installing contractor information

HOW TO APPLY FOR A REBATE

Step 1: Determine Eligibility

- **Applicant**
The applicant must be a Vectren Energy Delivery of Indiana, Inc. ("Vectren") residential account holder at the time of product installation or service performed.
- **Terms and Conditions**
Read the Terms and Conditions found at vectren.com/SaveEnergy.

Insulation and duct sealing are not eligible for rebates when installed in new construction.
- **Contractor**
A program-approved contractor must be used to qualify for insulation and duct sealing rebates. Visit vectren.com/SaveEnergy for a list of participating contractors.
- **Product**
The product must be purchased and installed between January 1, 2017 and December 31, 2017.


Step 2: Complete Application & Attach Certificate


- **Complete Application**
Unless noted otherwise, all fields must be completed on the application to receive a rebate. Incomplete applications will result in processing delays.
- **Sign Application**
The application must be signed in the space provided on page two of the application to receive a rebate. If Instant Discount is given by the contractor, contractor's signature is also required.
- **Application & Installation**
The application must be postmarked within 60 days of product installation to be eligible for a rebate.
- **Attach Invoice**
Ensure that you have attached a copy of the contractor invoice to the rebate application.

The invoice should include:
 - Address of installation
 - Date of installation
 - Square foot installed
 - Type of insulation
 - Total installed cost of each qualifying service
 - Instant rebate amount (if applicable) with line item detailing "Vectren Rebate Instant Discount"


Step 3: Submit Paperwork

- **Double-check Information**
Make sure the information listed on the application is correct and that you have provided all required information and documentation. Also, ensure that a copy of all invoices have been included.
- **Submit Application**
Submit your completed application and a copy of the contractor invoice within 60 calendar days of product installation in one of the following ways:

 **Mail your application to:**
Vectren Energy Delivery of Indiana
ATTN: Rebates, P.O. Box 3552
Evansville, IN 47734-3552

 **Email your application to:**
INrebates@vectren.com

If you choose to email your application, be sure to include a copy of the contractor invoice as an email attachment.

 **Fax your application to:**
1-866-741-5584

CUSTOMER AND CONTRACTOR INFORMATION

Customer / Account Holder Information

Who should we contact with questions?	How did you hear about the program?		Total Rebate Requested
<input type="checkbox"/> Customer/Account Holder <input type="checkbox"/> Contractor <input type="checkbox"/> Property Owner/Landlord	<input type="checkbox"/> Contractor <input type="checkbox"/> Direct Mail <input type="checkbox"/> Family/Friend	<input type="checkbox"/> Bill Insert <input type="checkbox"/> Vectren Website <input type="checkbox"/> Trade Ally Rep	

First name of Account Holder (or Tenant name if completed by Landlord)		Last Name of Account Holder (or Tenant name if completed by Landlord)	
Email Address		Phone Number	Alternate Phone Number
Vectren Account Number (REQUIRED—as shown on your electric bill)		Service Type (REQUIRED—please ✓ type of service utilized by your home)	
		<input type="checkbox"/> Vectren Natural Gas Service + Vectren Electric Service <input type="checkbox"/> Vectren Electric Service Only <input type="checkbox"/> Vectren Natural Gas Service Only	

Installation Address

Address		Location Description	
		<input type="checkbox"/> Existing Home <input type="checkbox"/> New Construction not eligible	
City	State	ZIP	

Installing Contractor Information

Company Name		Email Address	
Contact Person		Phone Number	Alternate Phone Number
Address	City	State	ZIP
Federal Tax ID Number (TIN/EIN) or SSN (complete if receiving the rebate)		Federal Tax Classification	
		<input type="checkbox"/> Individual/Sole Proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability <input type="checkbox"/> Exempt <input type="checkbox"/> Other	

Mailing Information for Rebate Check Check Payable to: Customer/Account Holder Contractor Property Owner/Landlord (if not account holder)

Payable to:	Property Owner/Landlord Phone Number		
Address	City	State	ZIP

Signatures

I hereby certify that: 1) The information contained in this application is accurate and complete; 2) All rules of this incentive application have been followed; 3) I have read and understand the Terms and Conditions found at vectren.com/SaveEnergy. I agree to verification of equipment installation which may include a site inspection by a program or utility representative. I understand that I am not allowed to receive more than one incentive from this program on any one piece of equipment. I hereby agree to indemnify, hold harmless and release the utility and program administrator from any actions or claims in regard to the installation, operation and disposal of equipment (and related materials) covered herein, including liability from any incidental or consequential damages.

If, as the Installing Contractor, I am submitting an Instant Discount application, I certify that I have provided the full rebate as an instant discount to the account customer listed on this application. I have explained to the customer that the rebate he/she qualifies for has been applied as a discount off the purchase price, and he/she will not be eligible to receive a rebate for the same product(s) being submitted in the application. Submitted with this application, is the required invoice clearly itemizing the amount of the rebate provided as a discount to the customer.

_____ Customer/Account Holder Signature Date	_____ Contractor Signature Date
<i>Signature is required.</i>	<i>Signature is required if Instant Discount provided.</i>

REBATE INFORMATION

Approximate Year Home Was Built	Approximate Square Footage of Home	Foundation Type	Number of Stories Above Grade
		<input type="checkbox"/> Slab <input type="checkbox"/> Crawlspace <input type="checkbox"/> Basement	
Does the home have central air conditioning (or cooling from heat pump unit)? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Primary Heating Type <input type="checkbox"/> Natural gas furnace or boiler <input type="checkbox"/> Electric resistive furnace <input type="checkbox"/> Electric heat pump with electric furnace for backup			

DUCT SEALING—Rebate is material and labor invoice cost, up to \$400

Location of Duct	Serial Number of Furnace or Heat Pump System	Date Performed	Requested Rebate Amount
System 1 Unconditioned: <input type="checkbox"/> Attic <input type="checkbox"/> Crawlspace <input type="checkbox"/> Basement			\$
System 2 Unconditioned: <input type="checkbox"/> Attic <input type="checkbox"/> Crawlspace <input type="checkbox"/> Basement			\$
System 3 Unconditioned: <input type="checkbox"/> Attic <input type="checkbox"/> Crawlspace <input type="checkbox"/> Basement			\$

Combustion Appliance Zones (CAZ) Post-Test Results (in pascals)				
Zone 1	Zone 2	Zone 3	Zone 4	Zone 5
Location	Location	Location	Location	Location

ATTIC INSULATION—Rebate is 40% of material and labor invoice cost, up to \$450

Location	Type of Insulation	Square Footage of Conditioned Space	Initial R-Value	Final R-Value	Date Installed	Requested Rebate Amount
Open Attic Existing insulation must be R-11 or below. Installed insulation must be R-38 or above.	<input type="checkbox"/> Cellulose <input type="checkbox"/> Fiberglass <input type="checkbox"/> High-density Foam <input type="checkbox"/> Low-density Foam <input type="checkbox"/> Other					\$
Enclosed Attic / Ceiling Cavities Existing insulation must be R-5 or below. Installed insulation must be R-13 or above.	<input type="checkbox"/> Cellulose <input type="checkbox"/> Fiberglass <input type="checkbox"/> High-density Foam <input type="checkbox"/> Low-density Foam <input type="checkbox"/> Other					\$

Maximum combined rebate total for Open Attic and Enclosed Attic Insulation is \$450.

WALL INSULATION—Rebate is 40% of material and labor invoice cost, up to \$450

Location	Type of Insulation	Square Footage of Conditioned Space	Initial R-Value	Final R-Value	Date Installed	Requested Rebate Amount
Wall insulation Existing insulation must be R-5 or below. Installed insulation must be R-13 or above.	<input type="checkbox"/> Cellulose <input type="checkbox"/> Fiberglass <input type="checkbox"/> High-density Foam <input type="checkbox"/> Low-density Foam <input type="checkbox"/> Other					\$

REBATE INFORMATION

Eligibility Requirements

- To be eligible for these rebates, the PRIMARY HEAT SOURCE of the home must be one of the following:
 - o Vectren Natural Gas Service utilizing a natural gas furnace or boiler
 - o Vectren Electric Service utilizing an electric resistive furnace
 - o Vectren Electric Service utilizing an electric heat pump with an electric furnace as backup

PLEASE NOTE: Homes that use a natural gas furnace in conjunction with an electric heat pump, known as a dual-fuel system, do not qualify for this rebate.

- Work must be completed by a program-approved contractor. Visit vectren.com/SaveEnergy for a list of participating contractors. All materials and work must be in compliance with local codes and performed per program standards.
- New construction is not eligible.
- Rebates are available for open attic insulation and enclosed ceiling cavities (such as floored attics, cathedral ceilings, or flat ceilings). Attic must be inspected prior to insulating to ensure proper air sealing. Rebates cannot be provided if the attic is not air sealed. Special attention should be given to open wall cavities, chimney chases, plumbing and electrical penetrations, areas where the attic plane changes (for example dropped ceilings and bulkheads above kitchens and baths).
- To be eligible for the Duct Sealing Rebate, 60 percent of the duct work must be in an unconditioned space.
- All accessible ducts, registers and boots must be sealed, including air handlers, filter boxes and building cavities being used as part of the duct system. Ductwork shall be sealed with mastic. Removable access panels may be sealed with UL 181-B rated butyl tape. Ductwork must be supported and secured; galvanized ducts should be connected with sheet metal screws and flex duct should be installed according to manufacturer's specifications.